Poncha Meadows Filing No. 1, Block 6 Association, Inc. Policy Regarding the Adoption and Amendment of Policies, Procedures and Rules

Effective February 6, 2024

The following Policy has been adopted by the Poncha Meadows Filing No. 1, Block 6 Association, Inc. (the "Association") pursuant to the provisions of C.R.S. 38-33.3-209.5, at a regular meeting of the Board of Directors (the "Board)" for the benefit of the Association and its owners or members (the "Member(s)").

Purpose: To adopt a policy setting forth procedures for the adoption and amendment of policies, procedures, and rules.

NOW, THEREFORE, IT IS RESOLVED that the Association does hereby adopt the following Policy governing the adoption and amendment of policies, procedures and rules:

- 1. Pursuant to the Association's governing documents and Colorado Revised Statutes 38-33.3-302, the authority to create, adopt, enforce, amend and repeal policies, procedures, rules, regulations (collectively referred to as a Rule) lies with the Board.
- 2. When the Board, in the exercise of its discretion, determines that a Rule should be adopted, amended or repealed, as appropriate, it shall do so by resolution either at a duly noticed general or special meeting of the Board or by any other method authorized by the Association's governing documents or pursuant to Colorado law. No Rule shall be adopted during an executive session of the Board.
- 3. The Board shall then give at least thirty (30) days' prior notice of the adoption, amendment or repeal of any Rule in writing by email or first class mail, postage prepaid, to each Member of the Association, and shall publish the Rule by any reasonable means available, including but not limited to, posting the Rule online, by email, by newsletter, or personal delivery before any such adoption, amendment or repeal of the Rule may become effective. The Rule, along with all other Association Rules, shall be available for inspection and copying in accordance with the Association's Inspection and Copying of Records Policy.
- 4. The Board has the right, but not the obligation, prior to adopting, amending or repealing any Rule, to conduct a separate informational meeting of the Members and solicit their input regarding any such Rule.
- 5. Notwithstanding the foregoing, the Board may forego the notice requirements of paragraph 3, if the Board reasonably determines that compliance with paragraph 3 is not practical given an emergent threat to public health or safety.

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Poncha Meadows Filing No. 1, Block 6

Secretary